

Virtually all business transactions affect financials. So the software managing your accounting, cash flow, and banking transactions must integrate with other functions, such as purchasing and sales. The CDI® Premium application provides a reliable, integrated solution to optimize financial processes.



Figure 1 Complete Success with CDI Premium for Windows

# FINANCIALS MANAGEMENT WITH CDI® PREMIUM

### Integrated, Comprehensive Financials Management

As your business grows, so do the challenges associated with managing its financials. Without an integrated and automated financials management solution, increased business complexity can overwhelm your existing financial and accounting processes, giving rise to inefficiencies and inaccuracies that can lead to missed opportunities and lost revenue.

The CDI® Premium application offers a complete and integrated set of tools to effectively manage and automate all of the accounting and financial processes in your growing company.

As the core component of CDI Premium, financials management incorporates all key accounting processes, such as ledger and journal entries, accounts receivable, and accounts payable.

In addition, CDI Premium supports automatic tax calculations as well as multicurrency transactions for purchases from other countries.

Posting templates and recurring postings further streamline and simplify your accounting processes.

The controlling (or Department accounting) functionality in CDI Premium allows you to manage cash flow, track budgets, and compare actual and planned figures at any time to get an accurate and up-to-date picture of your business. You can easily create profit or Department centers and then allocate revenue and expenses according to distribution rules, which are customizable and specific to your business.

### MANAGE ACCOUNTING, CASH FLOW, AND BANKING TRANSACTIONS

The banking and reconciliation tools in CDI Premium provide the functionality necessary to handle all your payment processing, including checks, cash, credit cards, and bank reconciliations.

The reconciliation tool also allows you to easily reconcile incoming and outgoing payments with vendor and customer invoices.

CDI Premium offers powerful financial reporting tools, such as balance sheets, profit and loss statements, cash flow statements, and aging reports. With the intuitive, Microsoft Excel-based reports and templates, you can easily and quickly access the complete financial information you need.

# Accounting

CDI Premium handles all your accounting transactions effectively and comprehensively. You can create a complete chart-of-accounts using your own account number format.

CDI Premium also supports the creation of individual charts with multiple segments.

The Financials systems consider specific legal requirements for **Puerto Rico**, such as the 7% service tax deduction, IVU etc. thereby assure compliance with local laws and regulations.

Accounting	Controlling (or Department Accounting)	Banking and Reconciliation		
Implement and adapt your own chart-of-accounts.	Define and manage budgets.	Manage incoming and outgoing payments.		
Manage accounting transactions such as journal entries, recurring postings, and posting templates.	Manage revenue and expenses for multiple profit and Department centers.	Integrate cash, check, electronic funds transfer, credit card, and other forms of payment.		
Create balance sheet, profit and loss, and other financial reports in CDI Premium.	Maintain distribution rules for automated revenue and expense allocation	Print check batches and generate check and payment reports.		

CDI Premium integrates accounting journal entries and automatically updates them whenever relevant business transactions occur in the application. For example, a goods receipt posting will automatically create the necessary journal entry to adjust inventory levels and valuation as well as update corresponding expense accounts, if necessary.

Any purchasing, sales, and inventory transactions in CDI Premium automatically trigger corresponding journal entries. For even greater efficiency, CDI Premium allows you to create multiple journal entries and save them to a journal voucher. The software then processes this voucher in batch mode, posting all entries simultaneously.

The journal voucher feature also allows you to collect and verify postings before you enter them into the general ledger.

CDI Premium automatically calculates taxes, such as IVU tax, City tax, and withholding tax, for each line item on each transaction, taking into account county-specific allocation and reporting requirements.

Accelerated closing features help you manage the month-end closing process. CDI Premium keeps detail control and tied the journal entry with the detail subsidiary transaction. So that you can assign verify the

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Figure 2 Financial Statements Formatting Tool

posting for any interface transaction.

### **Department Accounting and Cash Flow**

CDI Premium provides a variety of features that let you go beyond financial accounting to more effectively manage cash flow and profitability for your business.

You can integrate Department accounting with financial accounting by defining profit or Department centers and assigning them to revenue and Department accounts. You can set up distribution rules that enable the automatic distribution of amounts to profit centers based on predefined factors.

CDI Premium also enables you to create a detailed profit and loss statement based on direct and indirect revenue and expenses as defined in the allocation rules. You can choose between annual and monthly display formats and compare the results against last year or budget.

### **Banking and Reconciliation**

With the banking and reconciliation functionality in CDI Premium, you can manage all incoming and outgoing payments. You can post these payments manually and choose from payment methods such as check, bank transfer, credit card, or cash.

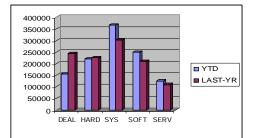
CDI Premium enables you to reconcile your payments, deposits, bank charges etc. You can have deposits outstanding or any other transaction.

## **Powerful Financial Reporting**

CDI Premium provides a wide range of financial reports, such as balance sheets, profit and loss statements, cash flow analysis, profitability reports, multiperiod comparisons, and budget reports. In addition to its large number of standard reports, CDI Premium provides a tool where you can change or create new reports without any programming knowledge.

You can also export your data to Microsoft Excel-based templates and tools that enable you to quickly create or improve the presentation of your own financial reports.

The report generator in CDI Premium helps you manage and distribute your reports thru emails. This allows for easy distribution to financial managers and auditors.



#### Figure 3 Export to Excel

For More Information Call CDI @ (787) 793-3434 or visit us at <u>www.comdist.com</u>

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Figure 4 Bank Reconciliation

#### Summary

The CDI® Premium application enables you to simplify and automate financials management. It provides a comprehensive and integrated set of tools that allows you to manage all the accounting and financial processes in your company.

#### Challenges

Inefficient and error-prone accounting and financial processes due to duplicate data entries and lack of integration between financial data and key business functions, such as purchasing, warehousing, and sales.
Inadequate access to the full range of accurate financial information needed to complete month-end closings and make informed business decisions.

#### Supported Business Processes and Software Functions

Accounting – Automatically handle all key accounting processes, such as journal entries, accounts receivable, and accounts payable
Controlling (or Department accounting) – Accurately manage cash flow, track budgets, and account and place and figures.

track budgets, and compare actual and planned figures

 Banking and reconciliation – Quickly process all payments, including checks, cash, credit cards, and bank reconciliations

• Financial reporting – Easily access a wide range of standard or customized financial reports.

#### **Business Benefits**

• Streamlined financial operations – Automate, integrate, and manage all the financial processes in your company with a single solution, eliminating duplicate entries and errors

 Unified financial view – Get a comprehensive picture of your business's financials by integrating accounting data with sales, customer, and operational information

• Improved decision making – Access the accurate and timely financial information you need quickly and easily